

## **SANTOSH DEEMED TO BE UNIVERSITY**

### **INTERNAL QUALITY ASSURANCE CELL MEETING HELD AT 2:00 PM ON**

**MONDAY, THE 5<sup>th</sup> DEC 2022.**

The meeting of the IQAC committee was held on 5<sup>th</sup> Dec 2022 at 2:00 PM in in the Board room to discuss various aspects and the action taken report of previous meeting held on 16<sup>th</sup> September 2022.

The following Members were present for the meeting:

Dr. Tripta Bhagat - Hon'ble Vice - Chancellor	-	Chairperson
Dr. Shalabh Gupta - Dean Academics	-	Member
Dr. Alka Agarwal - Dean Medical	-	Member
Dr. Akshay Bhargav- Dean Dental	-	Member
Dr. Alpana Agarwal - Registrar	-	Member
Dr. Sushil Gaur - Medical Superintendent	-	Member
Dr. Jyoti Batra - Dean Research	-	Member
Dr. Rajiv Ahluwalia - Dean Student Welfare	-	Member
Dr. Juhi Aggarwal - Professor & Head Biochemistry	-	Member
Dr. Natasha Gambhir - Professor, Pedodontics	-	Member
Dr. Shikha Pawaiya - Associate Professor, Ophthalmology	-	Member
Dr. Shreya -Reader, Oral Pathology & Microbiology	-	Member
Dr. Debapriya Sarkar - Assistant Professor, Anaesthesia	-	Member
Dr. Swati Yadav - Assistant Professor, Anatomy	-	Member
Dr. Gajendra Kumar Gupta - Controller of Examination	-	Member
Dr. Ezhilrajan, Deputy Registrar	-	Member
Sh. D Balram, Nominee of BOM	-	Member
Sh. J Kamalakanan - Finance Officer	-	Member
Mr. Chakravarthy - General Manager (Admin)	-	Member
Dr. Raj Arya - Nominee of Local Society	-	Member
Dr. Parvesh Miglani - Stakeholder	-	Member
Mr. Arjit Bansal - UG Student	-	Student Representative
Dr. Anamika Sharma - PG Student	-	Student Representative
Dr. Praveen Kumar - Alumni	-	Alumni Representative
Dr. Saurabh Gupta - Alumni	-	Alumni Representative
Dr. Shivani Dadwal Salaria	-	Coordinator IQAC
Dr. Dakshina Bisht	-	Director IQAC

**Item 1:**

Confirmation of the minutes of previous IQAC meeting held on 16<sup>th</sup> Sept 2022 in the Board Room, Santosh Deemed to be University.

**Item 2:**

Action taken report of the previous IQAC meeting held on 16<sup>th</sup> Sept 2022 in the Board Room of SDTBU

**Item 3:****Agenda:**

Update on Infrastructure.

**Resolution:**

All institutional buildings are being upgraded and continuous meetings are being held by the individual departments keeping in mind the operational aspects and power consumption along with other requirements.

**Item 4:****Agenda:**

To share research outcomes of last 5 years.

**Resolution:**

Research outcomes in terms of publications extramural funding, patents and start up evidence to be prepared and thrust area-based research to have a continuous focus on. Research calendar update sought from Dean Research for long term & short-term period.

**Item 5:****Agenda:**

NAAC HOD Presentations for preparation of institution level to be conducted.

**Resolution:**

In their Power Point presentation, all departments are to add their achievements of last 5 years, Best Practices and their SWOC analysis along with future plans.

**Item 6:****Agenda:**

To work on the International MOU.

**Resolution:**

International cell and concerned administrators to organize regular meetings to track international MOUs and ensure that student & faculty exchange and research can then be implemented.

**Item 7:****Agenda:**

Student Support for student activities

**Resolution:**

Various sports and annual fest AURA to be planned and suggestion will be taken for its implementation regularly.



**Item 8:**

**Agenda:**

Student Mentoring to be strengthened.

**Resolution:**

Mentoring students is important as the new batches have joined. Focus on academics, career and interpersonal issues.

**Item 9:**

**Agenda:**

Present status of IIQA.

**Resolution:**

Members were appraised about the status of IIQA which was to be submitted by 31<sup>st</sup> Dec 2022.

**Item 10:**

**Agenda:**

Motivate faculty for Research Projects

**Resolution:**

Dean Research raised the concern for faculties to be involved in research and to submit funding agencies with major / minor projects proposal which are being informed from time to time as it is an essential parameter of Research Criteria

**Item 11:**

**Agenda:**

Update on IIQA

**Resolution:**

IIQA details have been updated on HEI portal for submission

**Item 12:**

**Agenda:**

Update on SSR.

**Resolution:**

Incorporation of SSR Data is in process and is being check.

**Item 13:**

**Agenda:**

Update on Website.

**Resolution:**

University website details to be updated regularly by IT team and regular updated activities to be provided for uploading.

**Item 14:**

**Agenda:**

Planning Founders Day

**Resolution:**

It was discussed that due to festival of Holi, Founders day to be planned for 5<sup>th</sup> March and the list to be prepared for the awards to be given.

**Item 15:**

**Agenda:**

Planning of convocation

**Resolution:**

Convocation for students of Santosh Deemed to be University to be conducted in March.

Meeting ended with vote of thanks to the chair

  
**Director IQAC**  
**Dr. Dakshina Bisht**





## **Action taken on recommendation of the IQAC**

### **Resolution item 3:**

Since the institutional building are being upgraded, the required adjustments are being planned out in advance in order to not have operational compromises and OPD services continue to remain smooth. The departments to inform in advance about the power consumption demands and other requirements.

### **Resolution item 4:**

Research outcome for each department has been prepared separately. The gap analysis is being done. The HODs are being guided as to how to match up the gap in short term and long term planning and Research Calendar for each department has been done.

### **Resolution item 5:**

All departments prepared an elaborate presentation of their department exhibiting their performances in last five years. The SWOC analysis will help them to plan for the year ahead by fortifying their strengths, make use of their opportunities and working on their weaknesses and challenges.

### **Resolution item 6:**

For the international MoUs, there are been coordination with the international parties for student and faculty exchange and also international observerships are in pipeline.

### **Resolution item 7:**

Annual fest AURA was planned and executed with participation of students and faculty. Various sports events were conducted and students participated enthusiastically. AURA 2022 was a grand success and all enjoyed the extravaganza with arts, cultural, sports and academic activities spread over 2 days. Various competitions were held and the students excelled in all of them.

### **Resolution item 8:**

Since the inception of the new batch, Mentors were assigned to Mentee in a ratio of 1:10. Orientation was done for the new batch and the Mentees being guided by the Mentors in terms of student support, academics or any other personal issues.

### **Resolution item 9:**

IQAC submitted the details of IIQA to the committee which were then discussed for the its submission by 31<sup>st</sup> Dec 2022.

### **Resolution item 10:**

Faculty have written projects and submitted to ICMR

**Resolution item 11:**

IIQA completed and uploaded on 31.12.2022.

**Resolution item 12:**

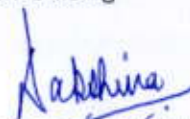
Process of SSR data incorporation is on and validation of the data is being check, updated, and uploaded.

**Resolution item 13:**

University website is being constantly updated with all the activities being conducted being uploaded.

**Resolution item 14:**

Founders day rogram finalized for 5<sup>th</sup> March and list prepared for awards. Past that connection is being planned on 12<sup>th</sup> March.



Dr. Dakshina Bisht

Director IQAC